

LEARNING FORWARD'S 2017 ANNUAL CONFERENCE

LEARNING BEYOND THE HORIZON

REGISTRATION INFORMATION

DEC. 2-6, 2017 | WALT DISNEY WORLD SWAN AND DOLPHIN RESORT

To register for Learning Forward's 2017 Annual Conference, please complete the Registration Form.

REGISTRATION POLICIES AND PROCEDURES

Fees for Saturday and Sunday include lunch, materials, and program attendance. Fees for Monday and Tuesday include breakfast, lunch, general session program, morning sessions, afternoon sessions, and materials. Wednesday's fee includes brunch, general session program, morning sessions, afternoon sessions, and materials.

REGISTRATION DISCOUNTS

Learning Forward members receive discounted registration. Join, renew, or upgrade your membership and attend the conference at the member rate.

REGISTRATION RATES	MEMBER RATE	NONMEMBER RATE
SATURDAY, DEC. 2	\$200	\$212
SUNDAY, DEC. 3	\$200	\$212
MONDAY, DEC. 4	\$195	\$207
TUESDAY, DEC. 5	\$195	\$207
WEDNESDAY, DEC. 6	\$195	\$207

CONFIRMATION

You will receive confirmation by email, but your conference registration won't be complete until you submit your session selections online. Conference materials will be distributed at the conference. Please call the Learning Forward Business Office (800-727-7288) if you do NOT receive confirmation within two weeks of registering.

HOTEL:

Walt Disney World Swan and Dolphin Resort
1500 Epcot Resorts Blvd.
Lake Buena Vista, FL 32830

Reservation Link:

www.swandolphin.com/groupres/LF17

NOTE: Complimentary scheduled transportation to all Walt Disney World Theme Parks, attractions, and Disney resorts.

ROOM RATES:

\$199.00 Single

\$199.00 Double

\$224.00 Triple

\$249.00 Quad

3 WAYS TO REGISTER WITH THIS FORM:

Registrations are accepted by mail, fax, or scan.

All registrations require payment for processing.



MAIL

Learning Forward
Conference Registration
504 S. Locust Street,
Oxford, OH 45056



FAX

513-523-0638



SCAN

office@
learningforward.org

REGISTRATION FORM

SECTION 1 - Registration data must be filled out completely. Please make sure we have your current email address on the form.

SECTION 2 - Select and total conference fees.

SECTION 3 - Special Conference membership and renewal prices.

SECTION 4 - Total and payment. Fees are payable by check, Visa, AMEX, MasterCard, Discover, or purchase order. The check or purchase order must be enclosed with the registration. Learning Forward will invoice your school/district on the purchase order upon receipt. Payment of the invoice must be received before the conference.

SESSION REGISTRATION

Click on the session tab on the Learning Forward conference website to search for, determine availability, and select your session choices. Learning Forward's conference sessions are ticketed and fill on a first come, first served basis. Register early for sessions to get your top choices.

CANCELLATION AND CHANGE POLICY

Cancellations must be sent in writing to the Learning Forward Business Office by Nov. 10, 2017 to receive a full refund. A 50% refund will be given to written requests received by Nov. 19, 2017. A processing fee of \$50 will be deducted from all refunds. No refunds will be issued for cancellations received after Nov. 19, 2017. Learning Forward reserves the right to process refunds after the conference concludes. To transfer registration, make changes to payment method, or reduce or change days attending, email office@learningforward.org or call 800-727-7288. A \$25 handling fee will be assessed.

For more information visit conference.learningforward.org | #learnfwd17
Questions? Call 800-727-7288 or email office@learningforward.org

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DEC. 2-6, 2017 | WALT DISNEY WORLD
SWAN AND DOLPHIN RESORT

REGISTRATION FORM

SEND TO:

BY MAIL: Learning Forward
504 S. Locust St., Oxford, OH 45056

BY FAX: 513-523-0638

BY SCANNING:
office@learningforward.org

1 REGISTRATION DATA: Please print your email address legibly — your conference confirmation will be emailed to you.

First Name _____ Last Name _____
(for your nametag)

School Dist. or Organization _____ Position _____

School Name _____

Address / Street _____

City / State / Province / Zip _____

Is this address: business home Phone _____

Participant Email _____

Copy confirmation email to: _____

*Participant email will be used to login for session selection.

PLEASE CHECK (✓)

- This is my first Learning Forward Annual Conference.
- I am a presenter
- I am willing to host a session(s) I am attending. **Be eligible to win a free conference registration!** Hosts will be contacted with details.
- I am willing to volunteer for 2-3 hours during the conference.
- Special diet required: _____
- Special access requirements: _____
- Check here if you do not wish to have special promotional material sent to you from our conference vendors.

2 REGISTRATION FEES:

Select the days that apply and fill in amount.
Trial memberships do not apply.

	Member	Non-member
<input type="checkbox"/> Saturday Preconference	\$200 _____	\$212 _____
<input type="checkbox"/> Sunday Preconference	\$200 _____	\$212 _____
<input type="checkbox"/> Monday Conference	\$195 _____	\$207 _____
<input type="checkbox"/> Tuesday Conference	\$195 _____	\$207 _____
<input type="checkbox"/> Wednesday Conference	\$195 _____	\$207 _____
	SUBTOTAL \$ _____	\$ _____

Fees for Saturday and Sunday include lunch; fees for Monday and Tuesday include breakfast and lunch; fees for Wednesday include brunch. Registrations include admission to Sunday Kick Off Reception, Exhibit Reception, and Affiliate Receptions, and entrance to exhibits.

Cancellation policy. Cancellation and change policy. Cancellations must be sent in writing to the Learning Forward Business Office by Nov. 10, 2017 to receive a full refund. A 50% refund will be given to written requests received by Nov. 19, 2017. A processing fee of \$50 will be deducted from all refunds. No refunds will be issued for cancellations received after Nov. 19, 2017. Learning Forward reserves the right to process refunds after the conference concludes. To transfer registration, make changes to payment method, or reduce or change days attending, email office@learningforward.org or call 800-727-7288. A \$25 handling fee will be assessed.

3 MEMBERSHIP PRICES Join, renew, or upgrade your membership.

- Digital Membership \$69 _____
- Standard Membership (*special conference pricing*) \$79 ~~..... \$99~~ _____
- Comprehensive Membership (*special conference pricing*) \$139 ~~..... \$159~~ _____

These are one-year memberships. Go to www.learningforward.org/join-renew/membership-options for a complete description of membership benefits.

SUBTOTAL \$ _____

4 TOTAL & PAYMENT Add [2] and [3]

[2] Subtotal Registration \$ _____ Billing Address _____

[3] Subtotal Membership \$ _____ _____

TOTAL \$ _____ Card No. _____

Exp. Date _____ Security Code _____

Signature _____

FEES ARE PAYABLE BY:

- MasterCard Visa Discover AMEX
- Check (*must accompany form*)
- Purchase order (*must accompany form*)

Registration fees made payable to Learning Forward must accompany this form. Invoice(s) issued on purchase order(s) must be paid prior to the conference.



conference.learningforward.org
#learnfwd17

Questions? Call 800-727-7288 or email office@learningforward.org