

<p><b>1. Analyze student learning needs.</b></p> <p><b>Who</b> is involved?</p> <p><b>What</b> resources do we need?</p> <p><b>Where</b> do we go from here? (First/next steps)</p>
<p><b>2. Identify community, district, school, department, &amp; staff characteristics.</b></p> <p><b>Who</b> is involved?</p> <p><b>What</b> resources do we need?</p> <p><b>Where</b> do we go from here? (First/next steps)</p>
<p><b>3. Develop improvement goals and student outcomes.</b></p> <p><b>Who</b> is involved?</p> <p><b>What</b> resources do we need?</p> <p><b>Where</b> do we go from here? (First/next steps)</p>

<p><b>4. Identify educator learning needs and goals.</b></p> <p><b>Who</b> is involved?</p> <p><b>What</b> resources do we need?</p> <p><b>Where</b> do we go from here? (First/next steps)</p>
<p><b>5. Study research and evidence for guidance about professional learning.</b></p> <p><b>Who</b> is involved?</p> <p><b>What</b> resources do we need?</p> <p><b>Where</b> do we go from here? (First/next steps)</p>
<p><b>6. Plan professional learning implementation and evaluation.</b></p> <p><b>Who</b> is involved?</p> <p><b>What</b> resources do we need?</p> <p><b>Where</b> do we go from here? (First/next steps)</p>

**7. Implement, evaluate, and sustain professional learning.**

**Who** is involved?

**What** resources do we need?

**Where** do we go from here? (First/next steps)