

Early Release Wednesdays 2013-2014 Plan

Directions:

All Early Release Wednesdays are listed on the chart below. Please complete the chart by describing your job-embedded, site-based professional development on the open dates. Please submit any modifications to Dr. Lyn Bailey, Assistant Superintendent for Administrative Services. A signature authority page for the Early Release Wednesday Plan is to be attached to this school plan due to Superintendent's Office by Friday, August 30, 2013. **PLEASE NOTE THE TIMEFRAMES ON THE "GREEN" DISTRICT PLC DAYS.** These timeframes will need to accommodate if/when you are having staff meetings.

Date	Area of Focus
August 7, 2013 8:30-11:30 <small>Other Topics To Be Addressed During the week of August 5th at the school site:</small> <ul style="list-style-type: none"> • Website Discussion • Sub Rotation Plan 	Grades K-6: Common Core Math and Language Arts Program Guides-Program Coaches
	7/8 Math: Common Core Math Program Guide Math Coaches
	K-8 and 7/8 Language Arts, Science, and Social Studies: Common Core Language Arts Program Guide Program Coaches (K-8's join a middle school)
	Art, Music, PE, Technology, Librarians: Content Specific
	Special Needs Specified Departments/Nurses/Student Services/Social Workers: Designated Locations
August 14, 2013 1.5 Hours	K-6/K-8 and 7/8 LA, Sc. SS at Site: Grade Level, Department, Team Collaborative Dialogue, Debriefing, and Planning using the new Common Core Program Guides
	7/8 Math: Reviewing the Common Core Program Guides
	Art, Music, PE, Librarians, Reading Academic Interventionists and Technology: Content Specific
	Special Education: IEP Monitoring
	Student Services/Social Workers
August 21, 2013 2.5 Hours	(ALL TEACHERS STAY AT SITE) Grade Level, Department, Team Collaborative Team Dialogue: Introduction about Writing Rubric, Appendix C-Writing Exemplars, and Scoring): De-Constructing the Writing Standards for your Grade Level/Content Area
August 28, 2013 1.5 Hours	(ALL TEACHERS STAY AT SITE) Grades:3-6/3-8 and 7/8: Debriefing Training Content and Establishing a Plan for Collection Student Exemplars by Ratings and Scoring Student Writing K-2: The Writing Standards and How to Integrate into Daily Instruction
Sept. 4, 2013 1.5 Hours	(ALL TEACHERS STAY AT SITE) <ul style="list-style-type: none"> • Teacher Evaluation Update • Talent Ed and Teacher Development Plan

<p>Sept. 11, 2013 1.5 Hours Site To-Do: P/T Conference Plan</p>	<p align="center">(ALL TEACHERS STAY AT SITE) Continuous Improvement Plan</p>
<p>Sept. 18, 2013 2.5 Hours</p>	<p align="center">(The Following Teachers Stay at Site) K-6:Increasing the Rigor Through Text-Based Questions (DOK); Connecting To Writing (Harcourt) 7/8(LA/Rdg): Increasing the Rigor Through Text-Based Questions (DOK); Connecting To Writing (McDougal Littel)</p> <p>ALL 7/8th Social Studies Together: DOK/Hess Matrix/Text-Based Questions</p> <p>ALL 7/8th Science Together: DOK/Hess Matrix/Text-Based Questions</p> <p>7/8th Math: Content Specific</p> <p>Art, Music, PE, Technology, Librarians: Content Specific</p> <p align="center">Student Services/Social Workers</p>
<p>Sept. 25, 2013 1.5 Hours</p> <p>NOTE: Site Administrators Attend Tri-District Articulation</p>	<p align="center">(The Following Teachers Stay at Site) K-2: DOK and Centers Planning Grades:3-5: Increasing the Rigor and Writing Through Reading in Content Areas Planning 6/7/8(LA/Rdg): Text-Based Questions for StoryTown and McDougal Littel Planning 7th/8th Science and Social Studies: Team Lesson Planning with DOK/Hess/Text-Based Questions</p> <p>7/8th Math: Content Specific</p> <p>Art, Music, PE, Technology, Reading Academic Interventionists, and Librarians: Content Specific</p>
<p>Oct. 2, 2013</p>	<p align="center">Grading Day and Website Update</p>
<p>***Oct. 16, 2013</p>	<p align="center">(Conferences for AC, AR, CW, CL, IR, LV, LM, SA, SU, SN, SW, and TU)</p> <p align="center">(ALL TEACHERS STAY AT SITE) Scoring the District Writing Assessment: Score, Gather Data to Guide Instruction, Identify Exemplars, and Grade/Team Collaborative Dialogue to Establish Inter-Rater Reliability. K-2 joins in the scoring to learn the rubric and how writing should develop over time.</p>
<p>***Oct. 23, 2013</p>	<p align="center">(Conferences for CH, DF, MS, RP, PV, MA, MV, and SS)</p> <p align="center">(ALL TEACHERS STAY AT SITE) Scoring the District Writing Assessment: Score, Gather Data to Guide Instruction, Collect Exemplars, and Grade/Team Collaborative Dialogue to Establish Inter-Rater Reliability. K-2 joins in the scoring to learn the rubric and how writing should develop over time.</p>
<p>***Oct. 30, 2013</p>	<p align="center">(Conferences for AV, MZ, OC, RR, and SB)</p> <p align="center">(ALL TEACHERS STAY AT SITE) Scoring the District Writing Assessment: Score, Gather Data to Guide Instruction, Collect Exemplars, and Grade/Team Collaborative Dialogue to Establish Inter-Rater Reliability. K-2 joins in the scoring to learn the rubric and</p>

	how writing should develop over time.
Nov. 6, 2013 1.5 Hours NOTE: Site Administrators Attend Tri-District Articulation	K-6/K-8 and 7/8 LA, Math, Sc, SS at Site: Data Discussions and Planning by Grade Levels/Departments Art, Music, PE, Technology, Librarians: Data Discussions/Content Specific
Nov. 13, 2013 2.5 Hours	(ALL TEACHERS STAY AT SITE) Common Formative Assessment: Toolkit for Developing Assessments that Inform Instruction
Nov. 20, 2013 1.5 Hours	K-6/K-8/ and 7/8 LA, Sc. SS at Site: Grade Level, Department, Team Collaborative Dialogue: Designing Formative Assessments for Your Students
	7/8 th Math: Designing Formative Assessments for Your Students
	Art, Music, PE, Technology, Reading Academic Intervention Specialists, and Librarians: Designing Formative Assessments for Your Students
	Social Workers/Student Services Specialists
Nov. 27, 2013	Early Release: Teacher Work Time
Dec. 4, 2013 Site To-Do: Prop 301 Discussion	(ALL TEACHERS STAY) Grade Level, Department, Team Collaborative Dialogue: Designing Formative Assessments for Your Students
Dec. 11, 2013	(Grades 6-8) REGIONAL ARTICULATION
	GRADES K-5 and K-8 Schools: Vertical Articulation
	Art, Music, PE, Technology, Reading Academic Interventionists, and Librarians: Common Formative Assessment Discussion/Content Specific
	Social Workers/Student Services Specialists
Dec. 18, 2013	
Dec. 20, 2013 No Students	Grading/Website Updates (p.m.)
Jan. 8, 2014 2.5 Hours	Grades K-5: Expository/Narrative (Revisit the Rubric) Grades 6-8: Strategies for Argument Writing
	Art, Music, PE, Technology, Librarians: Content Specific

Jan. 15, 2014	
Jan. 22, 2014 2.5 Hours	(Grades K-8 Teachers at Site)
	EQUIP: Components of a Common Core Lesson
	7/8th Math: Content Specific
	Art, Music, PE, Technology, Librarians: Content Specific
January 29, 2014	Social Workers/Student Services Specialists
	(Conferences for AV, MZ, OC, RR, and SB)
	(ALL TEACHERS STAY AT SITE) Status Check: What Do You Need To Do Between Now and AIMS: Grade Level/ Team/Department Dialogue-Formatives, Data, Lesson Planning, Interventions
Feb. 5, 2014	(Conferences for CH, DF, MS, RP, PV, MA, MV, and SS)
	(ALL TEACHERS STAY AT SITE) Status Check: What Do You Need To Do Between Now and AIMS: Grade Level/ Team/Department Dialogue-Formatives, Data, Lesson Planning, Interventions
	(Conferences for DV, JJ, MM, OR, REM, and WA)
Feb. 12, 2014	(ALL TEACHERS STAY AT SITE) Status Check: What Do You Need To Do Between Now and AIMS: Grade Level/ Team/Department Dialogue-Formatives, Data, Lesson Planning, Interventions
	(Conferences for DV, JJ, MM, OR, REM, and WA)
	(ALL TEACHERS STAY AT SITE) Status Check: What Do You Need To Do Between Now and AIMS: Grade Level/ Team/Department Dialogue-Formatives, Data, Lesson Planning, Interventions
Feb. 19, 2014 1.5 hours	K-6/K-8/ and 7/8 LA, Sc. SS at Site: Status Check: What Do You Need To Do Between Now and AIMS: Grade Level/Team/Depart Dialogue-Formatives, Data, Lesson Planning, Interventions
	7/8th Math: Content Specific
	Art, Music, PE, Technology, Librarians: Content Specific
	Social Workers/Student Services Specialists
Feb. 26, 2014 1.5 Hours	
	7/8th Math: Content Specific
	Art, Music, PE, Technology, Reading Academic Interventionists, and Librarians: Content Specific
March 5, 2014 2.5 Hours NOTE: Site Administrators Attend Tri-District Articulation	(ALL TEACHERS STAY) K-2: Writing Strategies for the Primary Grades Grades 3-8: Scoring the District Writing Assessment: Score, Gather Data to Guide Instruction, Collect Exemplars, and Grade/Team Collaborative Dialogue to Establish Inter-Rater Reliability
March 12, 2014 1.5 Hours	(ALL TEACHERS STAY) K-2: Writing Strategies for the Primary Grades Grades 3-8: Scoring the District Writing Assessment: Score, Gather Data to Guide Instruction, Collect Exemplars, and Grade/Team Collaborative Dialogue to

	Establish Inter-Rater Reliability
	Social Workers/Student Services Specialists
March 26, 2014	Grading and Website Updates
April 2, 2014	AIMS Training
April 9, 2014	No Early Release Due to AIMS Testing Week
April 16, 2014 2.5 Hours	(K-6/K-8 and 7/8 Teachers Stay at Site) STEM Lessons
	Art, Music, PE, Technology, Librarians: Content Specific
April 23, 2014	CIRT Process
May PLC Topics to be scheduled by site: SAI PD Survey, Other Survey Data Results Shared, 301 Process, Teacher Evaluation Process, Website Update for Summer	
April 30, 2014	7/8th Math: Content Specific
	Art, Music, PE, Technology, Reading Academic Intervention Specialists, and Librarians: Content Specific
	Social Workers/Student Services Specialists
May 7, 2014	
May 14, 2014	
May 21, 2014	
May 28, 2014	Early Release Teacher Work Day

**Signature Authority for the Early Release Wednesday Plan
for the 2013-2014 School Year**

School Name _____ Date _____

The following signatures indicate that our staff has reviewed the Early Release Wednesday Plan and agree that the submission accurately represents the collaborative work of our school staff and the plan for this school year.

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Learning Team Summary Sheet

Team: _____

Meeting Date: _____

Team Goal(s):

Team Members Present:

Team Members Absent:

(list reason for absence)

Topics/Meeting Outcomes:

Questions/Concerns:

Signature of group facilitator: _____

Grade Level Meeting, Planning and Communication Form

Date: _____

Facilitator: _____

Attendance: _____

Purpose: _____

Action: _____

Outcome: _____

