

Registration Information

TO REGISTER FOR LEARNING FORWARD'S 2023 ANNUAL CONFERENCE, **PLEASE COMPLETE THE REGISTRATION FORM.**

	PREVIEW REGISTRATION 4/15/2023 - 6/30/2023		EARLY REGISTRATION 7/1/2023 - 10/31/2023		REGULAR & ONSITE 11/1/2023 - 12/6/2023	
	Member	NonMember	Member	NonMember	Member	NonMember
SUNDAY, DEC. 3 Preconference only	\$331	\$431	\$346	\$446	\$361	\$461
MONDAY, DEC. 4 Conference	\$284	\$384	\$299	\$399	\$314	\$414
TUESDAY, DEC. 5 Conference	\$284	\$384	\$299	\$399	\$314	\$414
WEDNESDAY, DEC. 6 Conference	\$232	\$332	\$247	\$347	\$262	\$362

4 WAYS TO REGISTER: Registrations are accepted by mail, fax, or scan. All registrations require payment for processing.

ONLINE:
conference.learningforward.org

MAIL:
Learning Forward Conference
Registration, 504 S. Locust Street,
Oxford, OH 45056

FAX:
513-523-0638

SCAN:
office@learningforward.org

HOTEL & TRAVEL INFORMATION

Book now for best availability!

Reservations can be made through Friday, Nov. 10, 2023. To book a hotel guest room at the Learning Forward Annual Conference hotel rates, please make your reservation by the cutoff date of Friday, Nov. 10, 2023. Hotel changes and/or cancellations can be made, but cancellation for large group holds after Friday Oct. 21, 2023, will incur a one-night hotel room charge for each room reserved. Book now to secure a rate in the room block and be connected to all the conference activities at the Gaylord National Harbor Resort and Convention Center.

Make your reservations online anytime:

conference.learningforward.org

Confirmed rates for the Learning Forward Annual Conference, Dec. 3-6, 2023.

- Single occupancy.....\$229**
- Double occupancy.....\$229**
- Triple occupancy.....\$229**
- Quadruple occupancy.....\$229**

CONSENT TO USE PHOTOGRAPHIC IMAGES

Registration and attendance at, or participation in, Learning Forward's 2023 Annual Conference and other activities, constitutes an agreement by the registrant to Learning Forward's use and distribution (both now and in the future) of the registrant's or attendee's image or voice in photographs, videotapes, electronic reproductions, and/or audiotapes of such events and activities.

REGISTRATION POLICIES AND PROCEDURES

Fees for Sunday include lunch, materials, and program attendance. Fees for Monday and Tuesday include lunch, general session program, morning sessions, afternoon sessions, and materials. Wednesday's fee includes brunch, general session program, morning sessions, and materials.

REGISTRATION DISCOUNTS

Learning Forward members receive discounted registration. Join, renew, or upgrade your membership to attend the conference at the member rate. **Save \$100 with a 4-day registration.** Groups of 10 or more are eligible for a 10% discount. Please call 800-727-7288 to receive a discount code.

CONFIRMATION

You will receive confirmation by email, but your conference registration won't be complete until you submit your session selections. Conference materials will be distributed at the conference. Please call the Learning Forward Business Office (800-727-7288) if you have questions.

REGISTRATION FORM

- SECTION 1** - Registration data must be filled out completely. Please make sure we have your current email address on the form.
- SECTION 2** - Registration questions.
- SECTION 3** - Select and total conference fees.

SECTION 4 - Membership fees.

SECTION 5 - Total and payment. Fees are payable by check, Visa, AMEX, MasterCard, Discover, or purchase order. Learning Forward will invoice your school/district on the purchase order upon receipt. Payment of the invoice must be received before the conference.

CANCELLATION AND CHANGE POLICY

A \$50 cancellation fee will apply to all cancellations. Cancellations must be sent in writing to the Learning Forward Business Office by Nov. 10, 2023, to receive a full refund. A 50% refund will be given to written requests received by Nov. 19, 2023. No refunds will be issued for cancellations received after Nov. 19, 2023. Learning Forward reserves the right to process refunds after the conference concludes. To transfer registration, make changes to payment method, or reduce or change days attending, email **christy@learningforward.org** or call **800-727-7288**. A \$25 handling fee will be assessed.

HEALTH AND SAFETY ACKNOWLEDGEMENT

Event participants are expected to follow health and safety recommendations from the CDC or federal, state, and county authorities.

Registration Form

4 ways to register:

ONLINE: conference.learningforward.org

MAIL: Learning Forward Conference Registration,
504 S. Locust Street, Oxford, OH 45056

FAX: 513-523-0638

SCAN: office@learningforward.org

01 | REGISTRATION DATA:

Please print your email address legibly — your conference confirmation will be emailed to you.

First Name _____

Last Name _____
(for your nametag)

School Dist. or Organization _____

Position _____

School Name _____

Address / Street _____

City / State / Province / Zip _____

Is this address: business home

Cell Phone (required) _____

Work Email _____

Please select a size for your complimentary t-shirt.

Size options: XS, S, M, L, XL, 2XL, 3XL, 4XL

I do not wish to receive a t-shirt

Health and Safety Acknowledgement: I agree to follow health and safety recommendations from the CDC or federal, state, and county authorities.

02 | PLEASE CHECK (✓)

I am willing to volunteer for 2-3 hours during the conference. Special diet required: _____

I am a presenter *We will not be able to accommodate special dietary needs received after Nov. 15, 2023.*

This is my first Learning Forward conference Special access requirements: _____

Check here if you do not wish to have special promotional material sent to you from our conference vendors. _____

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03 | REGISTRATION FEES:

Select the days that apply and fill in amount.

	MEMBER	NONMEMBER
<input type="checkbox"/> Sunday Preconference	\$361 _____	\$461 _____
Choose Sunday preconference session. _____ One selection per day.		
<input type="checkbox"/> Monday Conference	\$314 _____	\$414 _____
<input type="checkbox"/> Tuesday Conference	\$314 _____	\$414 _____
<input type="checkbox"/> Wednesday Conference	\$262 _____	\$362 _____
<input type="checkbox"/> \$100 off 4-day Registration	\$ _____	\$ _____
<input type="checkbox"/> Group Discount	\$ _____	\$ _____
Group Discount Code _____		
SUBTOTAL		\$ _____

04 | MEMBERSHIP PRICES:

Join, renew, or upgrade your membership.

- Digital membership\$75 _____
- Standard membership\$118 _____
- Comprehensive membership.....\$190 _____

These are one-year memberships. Go to www.learningforward.org/membership/ for a complete description of membership benefits.

SUBTOTAL \$ _____

05 | TOTAL & PAYMENT:

Add [3] and [4]

[3] Subtotal registration	\$ _____
[4] Subtotal membership	\$ _____
TOTAL \$ _____	

FEES ARE PAYABLE BY: MasterCard Visa Discover AMEX
 Check Purchase order (*bill me later*) ***Prices effective 11/1/23**

Billing address _____

Card no. _____

Exp. date _____ Security code _____

Signature _____

Registration fees made payable to Learning Forward must accompany this form. Invoice(s) issued on purchase order(s) must be paid prior to the conference.

Fees for Sunday, Monday, and Tuesday include lunch and Wednesday includes brunch. Registration includes admission to all public receptions.