Online Learning Agreements and Course Policies

Active weekly engagement is expected throughout the course. The learning in this course is sequential and cumulative; therefore, participants are expected to complete all activities in a timely manner. There will be approximately 3 hours of work per week on course activities. Coursework for each content week is open for a designated number of days that will be shared with you by your course facilitator(s). Only work submitted for scoring before the content week closes is eligible to earn points towards a certificate of completion.

Participation in all synchronous sessions is required. Each live, collaborative learning session offers opportunities to practice newly acquired skills with a small group of fellow learners. Live session attendance is considered an essential component of the course experience. Please confirm your availability for the dates and times of each synchronous course session prior to enrolling. In the event of an unavoidable absence, partial credit for the missed session can be earned by requesting and viewing the session recording, responding to accompanying response prompts in writing, and submitting it within five days of the date of the session. To earn a certificate of completion for the course, only one live session can be missed and made up in accordance with this policy.

Each participant will complete a capstone project. Learning Forward’s online courses culminate in a capstone project in which participants showcase their learning and engage in analysis and reflection of their practice with colleagues. Absence during the capstone experience requires a make-up within five days of the session.

The certificate and grading process will be explained by your facilitators. The complete grading structure and requirements for a certificate of completion will be explained by your facilitator(s) during the first live session, and will also be posted in the BrightSpace learning community. Participants earn points toward certificates for attendance and participation in live sessions, the capstone project, and for posting and replying to asynchronous discussion threads.

Course completion extensions will not be granted. Learning Forward’s online courses are highly interactive and collaborative, making them more beneficial and impactful than other courses. For these reasons, and due to the high demand for seats that exceeds availability, participants are expected to complete all required work in the online course before the course end date. No exceptions or extensions will be granted.

Cancellation and change policy.
Cancellations must be sent in writing to office@learningforward.org prior to June 7, 2022 for a full refund less a $50 processing fee. A 50% refund will be given for written requests received on or before June 20, 2022. No refunds will be issued on or after June 28, 2022. To transfer registration to another individual before the course begins or to make changes to your method of payment, a handling fee of $25 will be assessed. Once the course begins on June 21, 2022, registration cannot be transferred to a future cohort or to a colleague.

Please acknowledge you have read and understand the information shown above by checking the box on the registration form.
8 Dimensions of Educator Wellness $649

Teachers often sacrifice their own well-being to support their students’ social, emotional, and academic needs. Yet research shows that teacher wellness contributes to a stable, positive, and equitable school culture. It has never been more important for educators to focus on their own well-being, minimize stress, and avoid burnout for themselves as well as their colleagues and students. As their own wellness needs are met, educators have more space to be engaged in equity work and teach in a more critically conscious manner.

In this eight-week online course, participants will implement accessible strategies for their own well-being in eight key areas, including emotional, occupational, social, environmental, intellectual, financial, spiritual, and physical wellness. Through collaborative live sessions, self-selected wellness activities, and reflective discussions, Dr. Laura Lee Summers will share wellness strategies to support participants in developing an actionable self-care plan that supports their personal wellness for the coming school year and beyond.

Course opens on June 16, 2022, and runs through August 16, 2022.

First Name____________________________ Last Name________________________________________
School District or Organization___________________________________________
School Name ___________________________________________ Position_________________________________
Address / Street__________________________________________________________________________
City / State / Province / Zip ____________
Is this address: □business    □ home
Preferred Email ___________________________________
Phone ________________________________________________

Please check the box to acknowledge you have read and understand the agreements and policies on page 1. Registration will not be accepted if the box is unchecked.

TOTAL & PAYMENT

FEES ARE PAYABLE BY:
□MasterCard  □Visa  □Discover  □AMEX
□Check
□Purchase order (send me an invoice)

Billing address _____________________________________________________________
Card no. __________________________ Security code _______________________
Exp. date ________________ Signature _______________________________  

TOTAL AMOUNT DUE: $649

Course fees made payable to Learning Forward must accompany this form. Questions? Call 800-727-7288.