

TOOL 4 Clarify the PoP Statement – Guiding Questions

Purpose	This template provides guiding questions to assess the Problem Statement and revise accordingly.		
Recommended Time	30 minutes		
Materials	Draft of Problem Statement		
Is the Problem Statement...	Yes	No	Notes
... focused on student learning? (Related to the student knowledge, skills, attitudes, aspirations and behaviors you want to positively impact)			
... focused on the instructional core? (What teachers and students do and the quality of work students are producing?)			
... measurable? (What data would you collect?)			
... focused on a current issue?			
... grounded in meaningful evidence and data that are available/accessible?			
... solvable within the scope of time/resources available?			
... aligned with school/district initiatives?			
... in the educator, school or district sphere of influence?			
... observable, clear, concise and understandable? (focused on one problem, 1-2 sentences and does not suggest a solution)			