

Discuss. Collaborate. Facilitate.

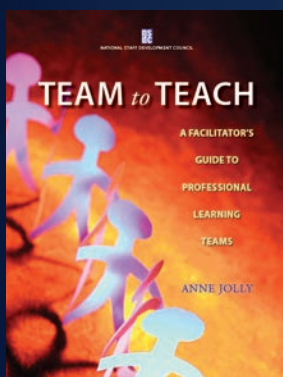
TOOLS



TOOLS IN THIS SECTION

BLACKLINE MASTERS FOR YOUR CONVENIENCE

- 1 The ideal start-up**
- 2 Support structures for professional learning teams**
- 3 Learning team options**
- 4 Team logistics**
- 5 Time to meet**



ABOUT THE BOOK

Team to Teach:
A FACILITATOR'S GUIDE
TO PROFESSIONAL
LEARNING TEAMS

By *Anne Jolly*

This step-by-step book includes all the necessary guidelines for facilitators to help educators build a successful professional

learning team. Includes 150 pages of tools for facilitators and learning team leaders. To order: www.learningforward.org/bookstore or 800-727-7288.

TEAM BASICS

"Getting teams off to a good start involves addressing two sets of logistics. First, what support structures should school leaders put in place to ensure a successful beginning for professional learning teams? This decision requires carefully analyzing teachers' knowledge and skills, the existing school culture, how motivated teachers are to collaborate, and incentives that encourage participation.

"Second, what organizational logistics must be addressed prior to launching the teams? Organizational logistics include deciding who will participate, what teams will look like, when and where they will meet, who will act as team leader and recorder, what resources they will need initially, and how the team will communicate its work."

Source: Jolly, A. (2008). *Team to teach: A facilitator's guide to professional learning teams*. Oxford, OH: NSDC.