

The collegial visit

Teacher's name _____

Date of visit _____

What is the focus of your visit?

What are students doing?	What is the teacher doing?
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What questions do you have as a result of this visit?

What are your next steps?



The observing teacher should record her observations on the note-taking guide. The coach or visit facilitator is encouraged to do the same.

All aspects of the observation tool are tracked in accordance with the predetermined focus. The rest must be ignored.

When an unfocused observation takes place, it is easy to get hung up on details that can detract from instructional practices.