



**LEARNING FORWARD FOUNDATION
SCHOLARSHIPS AND GRANTS**

SCORING RUBRIC

Clear and Complete Document Criteria	Y/N
Application complete including contact information, proposal, Action Plan Template, Budget Template, and signed Statement of Commitment.	
Includes separate Letter of Support (if required in application).	
The support letter is from the applicant's chief executive or direct supervisor and strongly endorses the candidate. The letter contains clear evidence of district support for the candidate's time commitment and travel and utilization of learning to improve professional learning and student achievement within the candidate's school and/or district and/or affiliate.	

Criteria	Exceptional (5)	Acceptable (3)	Low (0)	Score
Clearly articulated professional goal(s). [Questions 1 and 2]	Proposal includes clear statement of professional goals based on referenced data/evidence. Specific actions or behaviors as a result of accomplishing the goal(s) are clearly articulated. Goals and expected behaviors indicate a good understanding of effective professional learning practice.	Proposal includes professional goal(s) or data/ evidence used to identify the goal(s) and expected behaviors , but lacks vision and/or deep understanding of effective professional learning practice.	Proposal fails to include clear professional goal(s) or data/ evidence used to identify the goal(s) and behaviors expected. or goals, data/evidence, and behaviors are vague or confusing. Proposal does not indicate an understanding of effective professional learning.	
Aligned Actions [Question 3]	Actions are aligned with goal(s) and based on Learning Forward standards and/or recent research. They reflect a good understanding of effective professional learning practice. The Action Plan Template is complete, clear, and logical, and reflects an appropriate timeline.	Actions align with goal(s) but are vague and/or Action Plan Template lacks specific details, which reflects only a minimal understanding of effective professional learning practice. Learning Forward standards references and/or research are outdated, inappropriate, or vague.	Actions do not align with stated goal(s). Lacks reference to Learning Forward standards and/or research references to inform the strategies and Action Plan. Action Plan indicates lack of understanding of effective professional learning practice.	

Clear and Aligned Budget Plan [Question 4]	Budget Plan is complete and aligns with stated goal(s). There is a clear indication of congruency between expenditures and the Action Plan. Expenditures reflect a good understanding of effective professional learning practice.	Budget Plan is complete and aligns with stated goal(s). There is a general indication of how funds will support the Action Plan. Expenditures suggested do not always reflect a good understanding of effective professional learning practice.	Budget Plan does not align with stated goal(s) or lacks specificity. It does not indicate how the funds will support the Action Plan. Budget template is incomplete.	
Sound Evaluation Plan [Question 5]	Clear articulation of anticipated specific results. Strong elements of a plan for collecting data and evidence. Plan reflects a good understanding of the role of data collection and evaluation in the change process.	Good understanding of anticipated specific results or success. Plan for collecting data is included, but lacks detail. Plan shows some understanding of the role of data collection and evaluation in the change process.	No clear understanding of anticipated specific results or success. No plan for collecting data or evidence of progress.	
Impact on Professional Practice that leads to increased Student Learning [Question 6]	Proposal shows understanding that the goal of professional learning is ultimately to benefit student learning, either in the long term or short term. It makes a direct link between the proposed activities and expenditures to some impact on professional practice that leads to increased student learning. The proposal indicates specific evidence that will be collected indicating changes in adult practice that lead to increased student learning.	Proposal shows understanding that the goal of professional learning is ultimately to benefit student learning, either in the long term or short term. It makes an attempt to link proposed activities and expenditures to some impact on student learning. The proposal suggests possible evidence to be collected which will indicate impact on professional practice that leads to student learning.	No connection to impacting student learning can be anticipated in the short or long term. No plan to collect any evidence.	
Total score				

Applicant's Name _____

Scholarship or Grant _____ **Total Score** _____

Reviewer's Signature _____