



THE PROFESSIONAL LEARNING ASSOCIATION

2018 SHIRLEY HORD TEACHER LEARNING TEAM AWARD APPLICATION

BEFORE YOU APPLY:

1. Download the Cycle of Continuous Improvement, Learning Communities Standard, and the Six Characteristics of an Effective Professional Learning Community from Learning Forward's website at <https://learningforward.org/get-involved/awards>.
2. View the 2017 award winning video from **Lincoln Heights Middle School**, which exemplifies the criteria for this award, and showcases the kind of collaborative learning you can capture in your learning team video.
3. Read each level of the Learning School Innovation Configuration Map used to score your video that delineates a learning team's use of the cycle of continuous to refine teaching quality and improve student learning.

AWARD NOMINEE INFORMATION:

SCHOOL

SCHOOL PRINCIPAL

SCHOOL PHONE

SCHOOL ADDRESS

CONTACT PERSON SUBMITTING APPLICATION

CONTACT PHONE

CONTACT EMAIL

DISTRICT SUPERINTENDENT

SUPERINTENDENT EMAIL

For more information, contact:
972-421-0900, or awards@learningforward.org

APPLICATION PROCESS AND GUIDELINES:

Submit your team's application packet by **Friday, October 26, 2018**. Submissions should be based on learning teams' demonstrated practice and evidence of results. Your submission should include:

- This application form
- A 10-12 minute video that shows evidence of your teacher learning team engaged in the cycle of continuous improvement.
- A principal letter of reference that also describes the principal's role in supporting the work of the learning team (e.g. providing time and space for learning, ensuring the team works collaboratively, providing data for the team's study, etc.).
- A two-part essay;
Response One (500 word limit) Describe the results your team hopes to achieve from its professional learning and the activities you engage in to achieve those results.
Response Two (500 word limit) Document evidence that your team is achieving results through engagement in the cycle of improvement.
- A list of learning team members
- A talent release form
- One high-resolution team photo

Packets should be completed and scanned to create one, single PDF-format document and returned as an e-mail attachment to awards@learningforward.org. **Incomplete applications will not be considered.**

Videos must include identification of the school, district, location, and people included in the film. When you are ready to submit your video, contact tom.manning@learningforward.org for submission instructions.

A committee comprised of Learning Forward members and staff reviews applications. **The winning team will be notified by November 2, 2018.**